

## Information about access permissions for using customs e-services

<b>COMPLEX: Customs declaration</b>	
<b>Submitting</b>	allows a user to enter declaration data into the system, access all subpages of a declaration, view the data entered and submit a declaration to the Tax and Customs Board.
<b>Inserting</b>	allows a user to enter declaration data into the system, navigate between all subpages of a declaration, and view the data entered. Since there is no permission to submit a declaration, it remains in the "Saved" status.
<b>Viewing</b>	allows a user to view your own declarations or the declarations of the economic operator you represent. NB! There is no permissions to insert or submit declarations.
<b>Reports</b>	allows a user to prepare reports for clients.
<b>Amending / declaring invalid</b>	allows a user to submit applications for amendment and invalidity of a customs declaration after release of goods. In order to use this access permission, one must also have a permission to submit customs declarations.

<b>NCTS: Transit declaration</b>	
<b>Submitting</b>	allows a user to insert, submit, correct and view transit declarations, including TIR declarations (hereinafter transit declaration). Allows a user to view the guarantees registered by a represented economic operator.
<b>Viewing</b>	allows a user to view all transit declarations and registered guarantees of a represented economic operator, and to produce reports.
<b>Authorised consignee</b>	allows a user to insert, submit, correct and view transit declarations and arrival and unloading notifications.
<b>Authorised consignor</b>	allows a user to insert, submit, correct, delete and view transit declarations. Allows a user to view the guarantees registered by a represented economic operator.
<b>Administering guarantees</b>	allows a user to view the guarantees registered by a represented economic operator and add, modify and view access codes.

<b>ECS: Export Control System</b>	
<b>Export declarations</b>	
<b>Administering</b>	allows a user to view all customs declarations, exit summary declarations, lists of goods and manifests of a represented economic operator. Allows a user to submit and amend exit summary declarations, lists and manifests.
<b>Viewing</b>	allows a user to view all customs declarations, exit summary declarations, lists of goods and manifests of a represented economic operator. Allows to produce reports (ECS, OMF).

<b>Administering at customs office of exit</b>	allows a user to view all customs declarations, exit summary declarations, lists of goods and manifests of a represented economic operator. Allows a user to submit and amend manifests. Allows a user to send electronic arrival and exit notifications to the customs authority.

<b>IMF: System of Processing Electronic Entry Messages</b>	
<b>Lodging arrival notifications</b>	allows to lodge and view arrival notifications and draft arrival notifications for sea, air and rail transport.
<b>Viewing arrival notifications</b>	allows a user to view all arrival notifications and draft arrival notifications of a represented economic operator. Does not allow a user to lodge notifications of arrival.

<b>ICS: Import Control System (entry summary declaration and manifest)</b>	
<b>Lodging</b>	allows a user to lodge and view entry summary declarations, manifests, lists, entry declarations and their drafts, and to correct them before arrival of goods. If necessary, also to cancel manifests. Documents where a person is marked as a carrier or representative of an economic operator are also displayed.
<b>Viewing</b>	allows a user to view entry summary declarations, manifests, lists, entry declarations (SD) and their drafts. Documents where the person is marked as a carrier or representative of an economic operator are also displayed.

<b>TERM: Storage Notification Processing System</b>	
<b>Terminal keeper</b>	allows a user to submit storage notifications.
<b>Depositor</b>	allows a user to view storage notifications

<b>CDS: Customs decisions</b>	
<b>Viewing applications and authorisations and inserting and submitting applications</b>	allows a user to access the data on applications and customs authorisations, to enter the application data for customs authorisations, and to submit applications to the Tax and Customs Board.
<b>Viewing applications and customs authorisations and inserting applications</b>	allows a user to view the data on applications and customs authorisations and to enter the application data for customs authorisations. Does not allow to submit applications.
<b>Viewing applications and customs authorisations</b>	allows a user to view the data on applications and customs authorisations. Does not allow to insert and submit applications.

<b>AEO: Authorised Economic Operator authorisations</b>	
<b>Managing authorisation information</b>	allows a user to manage AEO authorisation data and view AEO application/authorisation in eAEO (eAEO-STP).
<b>Submitting application</b>	allows a user to view and submit AEO application in eAEO (eAEO-STP).
<b>Managing application</b>	allows a user to correct, complement, withdraw AEO application data; express views on the merits of a customs decision and view the application in eAEO (eAEO-STP).

<b>EBTI: Binding Tariff Information</b>	
<b>Submitting</b>	allows a user to view, insert and submit data in EBTI-STP.
<b>Viewing</b>	allows a user to view data in EBTI-STP.

<b>INF STP: Standardised Exchange of Information for Special Procedures</b>	
<b>Administering</b>	allows a user to view, correct and submit information on INF.
<b>Viewing</b>	allows a user to view information on INF.

**Administering non-monetary liabilities (MIKO):** allows a user to electronically fulfil non-monetary liabilities (obligations arising from authorisations, registers or declarations), submit reports and additional documents.

**Guarantees (GARA2):** allows a user to electronically monitor the balance of guarantees, receive information about submitted claims under guarantee and amounts of guarantee received, released, and returned.

**Stock records and reporting database (LAAK) inserter:** allows real-time recording of fuel storage and summary declarations (separate operations and balances) for the storage of other goods on a monthly basis.

**System of customs and excise licences (LUBA):** allows for electronic application for different licences and for reviewing the validity of licences.

**Customs controls:** allows a client to submit documents requested during customs control, monitor the process of customs controls and control documents, and digitally sign documents.

**Applying for and managing EORI number:** allows a user to submit applications for EORI number, correct existing EORI data and terminate EORI.

**Joint reference number:** allows a user to view the history of joint reference number and form a joint reference number.