REPUBLIC OF ESTONIA
TAX AND CUSTOMS BOARD

ASUTUSESISESEKS KASUTAMISEKS
Maksu- ja Tolliamet
Juurdepääsupiirangu algus: pp.kk.aaaa
Juurdepääsupiirangu lõpp: pp.kk.aaaa
Alus: AvTS § 35 lg 1 p 19, MKS § 26 lg 1

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dd.mm.yyyy nr 8-8/xxx

Taxation data certificate

OÜ XXX
Registry code

The certificate is prepared based on the data of the Estonian Tax and Customs Board of dd.mm.yyyy. The starting period of data is mm.yyyy and ending period is mm.yyyy. Amounts on the certificate are in euros.

Workforce, wages and payment data

		Employment Register data	Income and social tax return (TSD) data						
Year	Month	Number of persons registered with the Employment Register **	Number of persons receiving payments	Number of persons receiving wages	Gross amount of wages payments ***	Average wages ***	Number of persons receiving other payments	Gross amount of other payments ****	Average sum of other payment ****

** Number of employees with regard to whom there was a record in the employment register valid for at least 1 day of the respective month.
*** The sum consists of payments with the following codes: 10, 11, 12, 13, 15, 17–23, 70, 120–128, 144–154, 156, 157, 270.
**** The sum consists of payments with the following codes: 14, 16, 24, 32–36, 50–57, 71, 72, 74, 129–131,138–143,179, 184–188, 189, 190–199, 201, 205, 271, 272.
Explanation of the codes can be found in the table of payment types on the website of the Estonian Tax and Customs Board at: https://www.emta.ee.

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VAT return data

Year	Month	1**	2	3	3.1	3.1.1	3.2	4	4.1	5	5.1	5.2	5.3	5.4	6	6.1	7	7.1	8	9	10	11	12	13
Total																								

** Titles of columns are represented as numbers of VAT return columns. For explanation for the meaning of numerical values please refer to VAT return for the taxation period.

Information on transaction partners declared in part A of VAT return annex (by fields of activity)

Year	Month	EMTAK code of the person submitting the data*	EMTAK code of transaction partners*	Number of transaction partners	Average duration of customer relationship (in months) within the last 13 months (present month included)	Number of new transaction partners**	Number of invoices	Sum of invoices (excl. VAT)	Total sum of invoices of the largest transaction partner (excl. VAT)	Sum of the largest invoice (excl. VAT)

* EMTAK code is the code of the main field of activity of company. Explanations for the codes can be found in the Estonian Classification of Fields of Economic Activity .
** Transaction partner with whom no transactions took place within the 12 months prior to the taxation period.

Information on transaction partners declared in part B of VAT return annex (by fields of activity)

Year	Month	EMTAK code of the person submitting the data*	EMTAK code of transaction partners*	Number of transaction partners	Average duration of customer relationship (in months) within the last 13 months	Number of new transaction partners**	Number of invoices	Sum of invoices (incl. VAT)	Total sum of invoices of the largest transaction partner (incl. VAT)	Sum of the largest invoice (incl. VAT)

SAMPLE

					(present month included)					

* EMTAK code is the code of the main field of activity of company. Explanations for the codes can be found in the Estonian Classification of Fields of Economic Activity .
** Transaction partner with whom no transactions took place within the 12 months prior to the taxation period.

Data on intra-community turnover reports

Year	Month	Country	Sum of the transaction	Sum of the triangular transaction

Arrears

Date	Sum of arrears*

* The sum of arrears is displayed for the months, when as of the first day of the month the person has had tax arrears of at least 100 euros. Arrears include claims unpaid by due date, which are recovered by the Estonian Tax and Customs Board and which are allowed to be disclosed pursuant to law (beginning from 01.01.2019, in addition to tax arrears, e.g. penalty payment, fine etc.).

As of the date of preparation of the certificate the amount of arrears is XXX euros.

/digitally signed/

Name Surname
Job Title
Service Department

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The basis of the right to sign is Directive No 116-P of the Director General of the Estonian Tax and Customs Board of 14.12.2018 which is accessible on the website and in the service bureaus of the Estonian Tax and Customs Board.

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